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DSU Financial Aid & Scholarships
225 South University Ave
St. George, UT 84770
Phone: 435-652-7575
Fax: 435-879-4087
Email: finaid@dixie.edu

**Dixie State University
Authorization to Credit Accounts**

Name: _____ Date: _____

Dixie ID: _____ Phone Number: _____

Address: _____

IMPORTANT – BEFORE YOU CAN RECEIVE FEDERAL FINANCIAL AID FUNDS, YOU MUST COMPLETE AND RETURN THIS FORM TO OUR OFFICE.

At the time you register for classes, your Dixie State University Student Account is created. All institutional charges are applied to this account. Once you meet the conditions of your award, financial aid and scholarship, (except work- study), will also be applied to this account. Your institutional charges will be paid and the balance, if applicable, will be applied to your selected refund preference.

We would like to be able to pay other minor charges with your federal funds prior to generating your refund balance. This includes such charges as late fees, library fines, parking fines, other minor charges for the prior semester and minor charges from the prior year, etc. We need your authorization to be able to pay these costs from your federal funds. **Should you choose to deny us authorization to credit your account with your approved financial aid, you will need to contact the cashier's office and PAY these minor charges before your funds will be released to your student account.**

Please complete this authorization and return it to the Financial Aid office.

**Statement of Authorization: If funds remain after institutional charges are paid, I authorize Dixie State University to use my Title IV financial aid funds for:
Payment of non-institutional charges such as late fees, parking fines, library fines, food card, return checks, etc.
Payment of prior term charges and/or prior year minor charges up to \$200.
This authorization can be rescinded at any time by contacting the DSU Financial Aid & Scholarship Office.**

By signing this form, you are stating that your financial aid funds will be electronically transferred and you are agreeing to the processes DSU has set up to allow students to receive their funds through the electronic process.

We will not accept pictures of forms. We only accept scanned or original forms for documentation. All forms can be mailed, faxed or emailed to us.

Student Signature – DO NOT SIGN ELECTRONICALLY

D-mail account